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Dealing with the Daily

In the course of a day, a manager has to deal with many items and often times needs to have quick responses – thus the way one deals with the situations and realize them the better they will be in the long run:

1. One has to have thoughts on how to better deal with a situation
2. One has to ask for clarification on what is the situation
3. One should say what they need to say then move on
4. One should ask the question “Am I making sense?”
5. One should be aware that difficult behaviors cause stress
6. One should realize that conflict reduces the organizations effectiveness
7. One should realize the difference between negative behavior and negative comments
8. One should document items and incidents